

## Sample – Resolution

### Instructions

To be eligible for GMF's program funding, non-municipal applicants must provide a resolution drafted and adopted by the municipal council partnering on the project. When submitting your application to FCM, please include proof that the resolution was adopted by submitting *one* of the following:

- a formal copy of the resolution (on letterhead with a seal or signature and date);
- a signed and dated copy of the minutes at which the motion was adopted (including the text of the resolution); or,
- a signed and dated copy of the text of the resolution, with confirmation from the applicant that the text is identical to that adopted by council.

A resolution is not required for municipal lead applicants. However, a resolution may be used to meet evidence of municipal support which is an application submission requirement.

### Council Resolution Requirement

If you choose to draft your own resolution, it must acknowledge that the partner organization, is submitting the application in partnership with the municipality.

### Sample Council Resolution Text

Whereas, <name of municipality> has the following interest: ....

*(list the main reasons for the municipal interest in the project)*

Whereas, <name of partner organization> is undertaking <project title>

Be it resolved that <Council> acknowledges that <name of partner organization> is applying for a funding opportunity from the Federation of Canadian Municipalities' <GMF program funding title> Program for <project title>, in partnership with <name of municipality>.